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25X1A9A

Services Officer
Attn: Mr.

Budget Officer

25X1A9A

Transfer of equipment from the National Security Council to the Central Intelligence Agency

- 1. In connection with your memorandum of 6 June relative to the matter of the handling of items of office furniture returned to the CIA warehouse from NSC, it is desired that the costs of such equipment be adjusted on Standard Form No. 1080 so that the MSC appropriation will be given proper credit in the same manner as CIA funds were credited at the time the equipment was originally transferred from CIA to MSC. It is probable that in most cases an adjustment can be made at the time a current voucher for transfer is processed to cover supplies and equipment provided MSC by this Agency and consequently the preparation and processing of additional 1080 Vouchers will thus be avoided.
- 2. In those instances where it is necessary to recondition equipment which has been transferred to MSC and subsequently returned to the CIA warehouse, it would appear advisable to make a direct charge against either CIA or MSC funds for the cost of such reconditioning, dependent upon the factors of physical location and current utilisation. If the equipment has actually been transferred and/or is in the process of being transferred to this Agency and the reconditioning was not directly occassioned by use by MSC, it would appear appropriate to charge the costs of repair to CIA funds. It is believed that a determination can be made by your office, in individual cases, based upon your knowledge of the transfer action (if any) and the proposed use of the equipment.
- 5. This confirms the understanding reached in a discussion of this matter between yourself and Mr. 25X1A9A

E. R. SAUNDERS

oe: Chief, Budget Chief, Fiscal

